

CALL GRANT REQUEST PROCESS

PURPOSE

Each spring and fall the Builders issues a call through the Builders Club for a specific need by a congregation usually related to capital improvement or purchase of equipment. These calls may assist an existing congregation, or help in the development of a new congregation.

PROCESS FOR CALL REQUEST

A call request is initiated by emailing the completed call request application with the supporting documents to the Field Director PatHinker@MetroWestBuilders.org. He/she will contact your representative and arrange for a time for your church to make a presentation to the Finance Committee. The purpose of the presentation is to review information supplied by your church and to have an opportunity to ask questions concerning the purpose of the call request and the financial resources of the church. The Finance Committee then makes a recommendation to the Board of Directors. The Board reviews the call request and makes the final decision. The Field Director will advise you of the decision.

The criteria for evaluating all requests includes: the suitability of the request for a call from the Builders Club, relative merits of all requests under consideration, the resources available to the churches submitting requests, and the church's support of the Metro West Builders through Church Askings.

TIME FOR PROCESSING CALL REQUESTS

Requests for the spring call should be submitted to the Builders by November 1 of the year preceding the spring call. A decision on the spring call will be made on or about January 1. Requests for the fall call should be submitted by May 1 of that year. A decision on the fall call will be made on or about July 1.

THE CALL

The mailing to the Builders Club for the spring call goes out during April or May. The mailing for the fall call goes out during October or November. The designated church is responsible for preparing a one-page brochure to be mailed with the call request, presenting the purpose of the call and how the funds will be used. The gifts from the members of the Builders Club usually are received over a period of several months. The gifts will be disbursed to the church receiving the call in one or more installments.